



T-HANGAR WAITING LIST POLICY

This T-Hangar Waiting List Policy (“Policy”) is designed to provide a simple and fair process for aircraft owners to be placed on a waiting list for T-hangars (“Hangars”) at the Mineral Wells Regional Airport (“Airport”).

The Airport currently owns and leases approximately sixty Hangars. Demand for Hangars is typically greater than availability, so it is mandatory to be on the waiting list in order to receive a Hangar.

The waiting list is first processed based on the date the application for a Hangar was received by the Airport Supervisor. Hangars are then assigned based on the following priorities:

1. Priority 1: Current Airport hangar tenant
2. Priority 2: A resident of the City of Mineral Wells with an aircraft not currently hangared at the Airport
3. Priority 3: A resident/business located within 15 miles of the Airport with an aircraft not currently hangared at the Airport
4. Priority 4: A resident/business located 15 or more miles from the Airport with aircraft not currently hangared at the Airport

The transfer of ownership of an aircraft (“Transfer”) currently hangared at the Airport will cause the immediate termination of the tenant’s lease unless the tenant notifies the Airport Supervisor of the Transfer within 10 days of the Transfer date and advises the Airport Supervisor of the tenant’s intent to replace the transferred aircraft within ninety (90) days after the date of the Transfer. Should the aircraft replacement not occur within the ninety-day period, the tenant’s Hangar lease will be immediately terminated unless an extension of time has been granted by the Airport Supervisor.

When a Hangar becomes available, two attempts will be made, within seven calendar days, to contact the selected applicant via phone and/or email. If the applicant has not contacted the Airport Supervisor to lease the Hangar by the end of that period, the applicant’s information will be moved to the bottom of the appropriate waiting list and the next appropriate applicant on the list will be contacted.

The T-hangar Waiting List will be available for review in the Airport Supervisor’s office in the terminal during normal business hours (Monday–Friday: 8:00AM – 5:00PM).

Hangar Sizes and Descriptions:

Hangar sizes, amenities and features vary. Information about Hangars can be obtained from the Airport Supervisor.

Hangar Types:

Type 1: Open front, dirt floor – #31, #32

Type 2: Open front, concrete floor - #25

Type 3: Open front, asphalt floor - #26

Type 4: Enclosed, dirt floor - #23 thru #24, #27 thru #30

Type 5: Enclosed, asphalt floor - #33 through #42
Type 6: Enclosed, concrete floor, with extra storage space - #5
Type 7: Enclosed, concrete floor - #1 through #4, #6 through #10
Type 8: Enclosed, concrete floor - #44 through #46, #49, #50 and #51
Type 9: Enclosed, concrete floor - #43, #47, #48 and #52
Type 10: Enclosed, concrete floor - #11W, #11E, #12E, #12W, #13 through #18
Type 11: Enclosed, concrete floor - #57 through #65
Type 12: Enclosed, concrete floor, with extra storage space - #56

Application Procedure:

All parties interested in leasing a Hangar must complete the attached Waiting List Application (“Application”) with current mailing address, telephone numbers, email address, and aircraft information.

It is the responsibility of the applicant(s) to keep this information current with the Airport Supervisor by calling 940-328-7808 or emailing to hcuevas@mineralwellstx.gov.

If a partnership or corporation wishes to lease a Hangar, all of the partner’s names and/or the corporate name must be listed on the Application.

If the applicant for hangar space doesn’t presently own or lease an aircraft, but expresses his/her intent to the Airport Supervisor to do so as soon as possible, the applicant can lease a Hangar for a maximum of 90 days while the purchase of the aircraft is completed. This period can be extended for one additional 90-day period at the discretion of the Airport Supervisor.

NOTES:

1. There are no assignment or sublet privileges with T-Hangar leases. A tenant’s Hangar may not house any aircraft that is not owned, or leased, by the tenant.
2. Airport hangar records must accurately describe the aircraft stored in the hangar. Tenants must notify the Airport Supervisor within ten days of any replacement of the aircraft stored in their hangar or risk possible termination of his lease.
3. Aircraft stored in T-Hangars must maintain a minimum clearance from hangar sidewalls of three (3) feet from each wingtip, and a minimum clearance of two (2) feet from the tail of the aircraft to the back of the hangar. The aircraft must have minimum clearances of two (2) feet from any part of the aircraft to the hangar front door, and one (1) foot from the nose of the aircraft to the hangar door.
4. Airport staff will assist you in selecting a hangar of appropriate size for your aircraft.

T-Hangar Waiting List Application

Please print the following information:

Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone (Home): _____ Phone (Work/Cell): _____

Email Address: _____

Aircraft Mfr.: _____ Model: _____ N#: _____

Wingspan (ft.): _____ Length (ft.): _____ Height (ft.): _____

Check Hangar Type Desired: Open front, dirt floor Open front, concrete floor

Open front, asphalt floor Enclosed, dirt floor Enclosed, asphalt floor

Enclosed, concrete floor Enclosed, concrete floor, extra storage space

If a partnership, list the names of all partners: _____

If a corporation, enter the name of Corporation: _____

I have read, understand and agree to comply with this policy governing the waiting list for a T-hangar lease at Mineral Wells Airport.

Applicant's Signature: _____

Applicant's Printed Name: _____

Applicant's Title (If Partnership or Corporation): _____

Date: _____